

Memorandum



Date: June 26, 2007

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: Resolution Authorizing Award of Competitive Contracts

Agenda Item No. 8(O)(1)(A)

This package, listed as Agenda Item No. 3I, was amended at the May 15, 2007 Budget and Finance Committee meeting to defer Items 8.11: Boat Storage Facility at Matheson Hammock, Development and Operations and 8.18: Medical Supplies.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the attached award of competitive contracts, with authority to exercise future options-to-renew, contract modifications, award of competitively bid contracts of other governmental entities, ratification of advertisements and approval for the issuance of advertisements. Contract allocations represent the maximum spending authority based on estimated quantities, and do not constitute a guarantee of the total value of orders to be placed.

Scope

The impact of the items in the accompanying Award of Competitive Contracts Package is countywide in nature.

Fiscal Impact/Funding Source

The accompanying Award of Competitive Contracts Package states the allocation amount and funding source for each department utilizing a contract. It should be noted that no funds are to be expended on any contract if the department's budget cannot support such expenditures.

Track Record/Monitor

There are no known performance issues with the vendors recommended for award in the accompanying Award of Competitive Contracts Package. Each department's contract manager is reflected in the accompanying Award of Competitive Contracts Package.

Background

Section 1 AWARD OF COMPETITIVE BIDS

The contracts listed in this section, items [1.1, 1.2 and 1.3], are being recommended for award to the lowest priced, responsive, responsible bidder(s) who met the bid specifications in accordance with established policies and procedures.

Item 1.1: Metrorail Vehicle Wheels is to award this contract to purchase Metrorail vehicle wheels for the Miami-Dade Transit (MDT) Department that may be funded with proceeds from the Charter County Transit System Sales Surtax. As a direct

result of the People's Transportation Plan (PTP), hours of operation and service miles have increased, and in turn has added to the wear and tear of the rail car wheels.

Item 1.2: Toner Cartridges (New/OEM) for Printers, Copiers and Facsimile Machines is to award this contract to create a pool of pre-qualified vendors for the purchase of toner cartridges for printers, copiers and facsimile machines for General Services Administration.

Item 1.3: Latex Gloves is to award this contract for the purchase of latex gloves for various County departments. Ratification of the advertisement of the solicitation is being presented to the Board of County Commissioners for approval in this agenda package and is listed as **Item 7.1**.

Section 2 REJECTED BIDS

A bid may be rejected when adverse conditions exist such as the proposal not conforming to the specifications and/or solicitation documents, insufficient financial resources, technical ability, physical capacity and/or skill of the vendor, unfair and unreasonable pricing, insufficient competition and for any other cause in the best interest of the County.

There are no items for this section.

Section 3 COMPETITIVE CONTRACT MODIFICATIONS

A competitive contract modification is an action where the requested supplemental allocation for goods or services is within the scope of the original contract award and allocation.

Item 3.1: Pumps and Motors is approval for additional time for the purchase of pumps and motors for various County departments pending the award of the replacement contract. The Miami-Dade Transit (MDT) Department allocation will be funded with proceeds from the Charter County Transit System Sales Surtax. As a direct result of the People's Transportation Plan (PTP), MDT has purchased more buses and added new transportation routes, including extended miles of operations to better service the needs of the community. These service enhancements have increased the number of Metrorail and Metromover riders creating additional maintenance, repair and replacement component repair services to continue providing excellent service.

Item 3.2: Electrical Parts and Supplies, Pre-qualification of Vendors is approval for additional spending authority to allow the Public Works Department to purchase street light equipment and parts in support of various People's Transportation Plan (PTP) projects. This allocation will be funded with proceeds from the Charter County Transit Systems Sales Surtax. Additionally, construction items and/or construction

related services purchased to provide ongoing preventive maintenance and/or repair services to Public Works capital projects are to be funded 100% by the Surtax. Authorization for the advertisement of the solicitation is being presented to the Board of County Commissioners in this agenda package and is listed as **Item 8.22**.

Item 3.3: Miami-Dade County Voting Systems is approval for additional spending authority and time for the Elections Department to obtain technical support and services for various municipal elections, in addition to a potential countywide election in 2007.

Section 4 PURCHASES MADE UNDER COMPETITIVELY AWARDED CONTRACTS OF OTHER GOVERNMENTAL ENTITIES

The County occasionally accesses contracts competed and awarded by federal, state and local governments, and by not-for-profit organizations, when it is legally permissible and, it is determined to be in the best interest of the County, and the item is not available through an existing County contract.

Item 4.1: 36' Firestorm Marine Vessel (Fire Boat) is a contract to access the City of Milwaukee contract to purchase an additional 36' Firestorm Marine Vessel (Fire Boat) for Miami-Dade Fire Rescue Department.

Section 5 REQUESTS FOR AUTHORITY TO EXERCISE OPTION-TO-RENEW (OTR) PERIODS UNDER EXISTING COMPETITIVE CONTRACTS THAT WOULD BRING THE CUMULATIVE CONTRACT VALUE TO MORE THAN \$1 MILLION

The contracts listed in this section require approval to exercise future option-to-renew (OTR) periods contained in the contract that would, if exercised, bring the cumulative value of the contract over \$1 million. Each of the contracts were awarded using full and open competition under the County Manager's delegated authority pursuant to Section 2-8.1(b) of the County Code and the Master Procurement Administrative Order, A.O. 3-38. The County Manager's delegated authority for competitive procurements is capped at \$1 million.

There are no items for this section.

Section 6 REQUESTS FOR RETROACTIVE APPROVAL FOR THE EXECUTION OF OPTION-TO-RENEW (OTR) PERIODS UNDER EXISTING COMPETITIVE CONTRACTS WHICH CAUSED THE CUMULATIVE VALUE OF THE CONTRACT TO EXCEED \$1 MILLION

The contracts listed in this section are seeking retroactive approval for the execution of option-to-renew (OTR) periods contained in the contract that brought the cumulative value of the contract over \$1 million. Each of the contracts were awarded using full and open competition under the County Manager's delegated authority pursuant to Section 2-8.1(b) of

the County Code and the Master Procurement Administrative Order, A.O. 3-38. These contracts when originally awarded were valued below \$1 million. Subsequently, the option-to-renew periods were exercised which caused the cumulative value of the contract to exceed the \$1 million threshold. Retroactive approval of the execution of the option-to-renew periods is now requested

There are no items for this section.

Prior to exercising any option-to-renew periods, market research is conducted to ensure the continued purchase from the awarded vendors is in the best interest of the County. Market research includes competitive factors such as pricing, quality, product features, technology, and lead time. It may also include commercial factors such as environmental issues, other government entity practices, industry trends, support and capabilities. Execution of the option-to-renew period(s) on the contracts in this section has been determined to be in the best interest of the County.

Section 7 RATIFICATION OF ADVERTISEMENTS FOR COMPETITIVE SOLICITATIONS VALUED OVER \$1 MILLION

As previously advised, the following items were inadvertently approved by the County Manager without authority after the change in government structure in January 2007. Ratification is requested for the following:

Item 7.1: Latex Gloves is to establish a contract through an open, competitive Invitation to Bid to purchase latex gloves for various County departments. The recommendation to award the contract is being presented to the Board of County Commissioners in this agenda package and is listed as **Item 1.3**.

Item 7.2: Automotive Accessories is to establish a contract through an open, competitive Invitation to Bid to purchase automotive accessories for various County departments.

Item 7.3: Disaster Debris Removal Monitoring Services is to establish a contract through an open, competitive Request for Qualifications process to create a pool of pre-qualified vendors for debris removal monitoring services to the County for the Department of Solid Waste Management.

Item 7.4: Backfile Conversion and Scanning Services is to establish a contract through an open, competitive Invitation to Bid to create a pool of pre-qualified vendors to provide backfile conversion and scanning services for various County departments. This contract was inadvertently omitted from the *Advertisement of Solicitations for Goods and Services* report submitted to the Board on April 9, 2007, which listed solicitations that were advertised without prior Board approval.

Section 8 REQUESTS TO ADVERTISE COMPETITIVE SOLICITATIONS VALUED OVER \$1 MILLION

The contracts listed in this section require approval for the issuance of advertisements under full and open competition.

Item 8.1: Trees, Palms, Landscaping Services and Relocation of Trees, Pre-qualification of Vendors is to establish a contract through an open, competitive Invitation to Bid to create a pool of pre-qualified vendors to purchase trees, palms, landscaping services and relocations of trees and palms for various County departments.

Item 8.2: Digital Printers and Maintenance Support is to establish a contract through an open, competitive Request for Proposals to purchase and install three digital printers and one high speed scanner for the County's Copy Center for General Services Administration.

Item 8.3: Computer Software Training is to establish a contract to purchase computer software training for the Employee Relations Department.

Item 8.4: Air Conditioning Chillers and Related Equipment Maintenance and Repair Services is to establish a contract to purchase maintenance and repair services for air conditioning chillers and related equipment for various County departments.

Item 8.5: Paint and Paint Related Products, Pre-qualification of Vendors is to establish a contract to create a pool of pre-qualified vendors to purchase paint, as well as paint related products for various County departments.

Item 8.6: Playground and Park Equipment, Pre-qualification of Vendors is to establish a contract through an open, competitive Invitation to Bid to create a pool of vendors to purchase, deliver and install and/or repair playground and park equipment for various County departments.

Item 8.7: Banking Services is to establish a contract through an open, competitive Request for Proposals process to provide banking services for the Finance Department and the Clerk of Courts.

Item 8.8: Mobile Original Equipment Manufacturers (OEM) Replacement Parts and Services, Pre-qualification of Vendors is to establish a contract through an open, competitive Invitation to Bid to create a pool of vendors who will be able to supply parts and repairs for 221 different and distinct manufacturer's brands of equipment and supplies operated by various agencies within the County. Covered within this contract are both OEM replacement parts and services for all County-owned medium and heavy duty mobile equipment.

Item 8.9: Dealer Original Equipment Manufacturers (OEM) Parts and Services, Pre-qualification of Vendors is to establish a contract through an open, competitive Invitation to Bid to create a pool of pre-qualified vendors who will supply OEM dealership repair, warranty and parts to the County's light automotive fleet when needs are identified by County departments.

Item 8.10: Passenger Loading Bridges, Furnish and Install, Pre-qualification of Vendors is to establish a contract to create a pool of pre-qualified vendors to purchase and install passenger loading bridges at Miami International Airport for the Aviation Department.

Item 8.11: Petroleum Products, Pre-qualification of Vendors is to establish a contract through an open, competitive Invitation to Bid to create a pool of pre-qualified vendors who will be invited to quote for subsequent spot market purchases of various petroleum products and lubricants for several County departments.

Item 8.12: Functional Assessment for Americans with Disabilities Act (ADA) Paratransit Eligibility is to establish a contract through an open, competitive Invitation to Bid to purchase assessment services of persons to determine eligibility to use ADA paratransit services for the Miami-Dade Transit Department.

Item 8.13: Marine Services and Equipment Rental, Pre-qualification of Vendors is to establish a contract through an open, competitive Invitation to Bid to create a pool of pre-qualified vendors to purchase repair services to marine installations and to rent equipment and crews for various County departments.

Item 8.14: Rental of Golf Carts, Personnel Carts and Turf Vehicles is to establish a contract through an open, competitive Invitation to Bid to purchase rental of golf carts, personnel carts and turf vehicles for the departments of Miami-Dade Transit, Park and Recreation and Vizcaya.

Item 8.15: Audio Visual Equipment and Supplies, Purchase and/or Installation, Pre-qualification of Vendors is to establish a contract through an open, competitive Invitation to Bid to create a pool of pre-qualified vendors to purchase and/or install audio visual equipment and supplies for various County departments.

Item 8.16: Original Equipment Manufacturers (OEM) Replacement Parts and Services for Metrorail and Metromover Systems, Pre-qualification of Vendors is to establish a contract through an open, competitive Invitation to Bid to create a pool of pre-qualified vendors to purchase OEM replacement parts and services for Metrorail and Metromover systems for Miami-Dade Transit Department.

Item 8.17: Conventional Baggage Systems Maintenance and Services is to establish a contract through an open, competitive Invitation to Bid to purchase

maintenance, services and parts for the baggage system at Miami International Airport (MIA) for the Aviation Department.

Item 8.18: Traffic Control Sign Fabrication, Aluminum Sign Blanks, Break-Away Galvanized Signs and Base Posts, Pre-qualification of Vendors is to establish a contract through an open, competitive Invitation to Bid to create a pool of pre-qualified vendors to fabricate various types of traffic signs and base posts for various County departments.

Item 8.19: Air Conditioning and Refrigeration Parts and Supplies, Pre-qualification of Vendors is to establish a contract through an open, competitive Invitation to Bid to create a pool of pre-qualified vendors to purchase various air conditioning and refrigeration parts and supplies for various County departments.

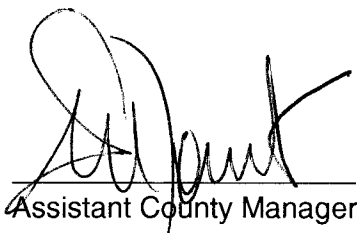
Item 8.20: Pumps, Drives and Motors: Units, Parts, Supplies and Repairs, Pre-qualification of Vendors is to establish a contract through an open, competitive Invitation to Bid to create a pool of pre-qualified vendors to purchase parts, supplies and repairs for pumps, drives and motors for various County departments.

Item 8.21: Pipe and Fittings, Prestressed Concrete Cylinder and Other Types, Pre-qualification of Vendors is to establish a contract through an open, competitive Invitation to Bid to create a pool of pre-qualified vendors to purchase prestressed concrete cylinder pipe and fittings for various County departments.

Item 8.22: Heating, Ventilating and Air Conditioning (HVAC) Systems on Metromover and Metrorail, Replacement and Overhaul is to establish a contract through a Request for Proposals for the replacement of HVAC systems on 17 Metromover vehicles and the overhaul of the HVAC systems on 136 Metrorail vehicles.

Item 8.23: Paper, Fine Registered Mill Brand, Pre-qualification of Vendors is to establish a contract through an open, competitive Invitation to Bid to create a pool of pre-qualified vendors to purchase various types of paper for General Services Administration.

Item 8.24: Carpet, Purchase and Installation is to establish a contract through an open, competitive Invitation to Bid for the purchase and installation of carpet and related flooring materials for various County departments.



Assistant County Manager



MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: June 26, 2007

FROM: Murray A. Greenberg
County Attorney

A handwritten signature in black ink, appearing to read "Murray A. Greenberg", is written over the printed name and title.

SUBJECT: Agenda Item No. 8(O)(1)(A)

Please note any items checked.

- ☐ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☐ Housekeeping item (no policy decision required)
- ☐ No committee review

Approved _____ Mayor

Veto _____

Override _____

Agenda Item No. 8(O)(1)(A)

06-26-07

RESOLUTION NO. _____

RESOLUTION AUTHORIZING AWARD OF
COMPETITIVE CONTRACTS, WITH AUTHORITY TO
EXERCISE OPTIONS-TO-RENEW ESTABLISHED
THEREUNDER, CONTRACT MODIFICATIONS,
AWARD OF COMPETITIVELY BID CONTRACTS OF
OTHER GOVERNMENTAL ENTITIES,
RATIFICATION OF ADVERTISEMENTS AND
APPROVAL FOR THE ISSUANCE OF
ADVERTISEMENTS FOR THE PURCHASE OF
GOODS AND SERVICES

WHEREAS, this Board desired to accomplish the purposed outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes award of competitive contracts, with authority to exercise options-to-renew established thereunder, contract modifications, award of competitively bid contracts of other governmental entities, ratification of advertisements and approval for the issuance of advertisements for the purchase of goods and services.

The foregoing resolution was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman

Barbara J. Jordan, Vice-Chairwoman

Jose "Pepe" Diaz

Audrey M. Edmonson

Carlos A. Gimenez

Sally A. Heyman

Joe A. Martinez

Dennis C. Moss

Dorrin D. Rolle

Natacha Seijas

Katy Sorenson

Rebeca Sosa

Sen. Javier D. Souto

The Chairperson thereupon declared the resolution duly passed and adopted this 26th day of June, 2007. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board with the exception of those items which the attached list specifically describes as funded or potentially funded by proceeds from the Charter County Transit System Surtax. The effectiveness of those is subject to the provisions of subsection (e) of section 29-124 of the County Code which specifies "no award shall be effective and no contractual relationship shall arise with the County unless and until approved by the [Citizens' Independent Transportation] Trust or re-affirmed by the County Commission."

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.




Oren Rosenthal

SECTION #1
AWARD OF COMPETITIVE BIDS

It is recommended that the Board of County Commissioners award items 1.1, 1.2 and 1.3 to the bidder(s) meeting specifications. All items listed in this section were solicited through formal competitive bidding procedures.

Item 1.1

| | | |
|-------------------|-----------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|
| Memorandum | |  |
| Date: | March 7, 2007 | CLERK OF THE BOARD 2007 MAR 23 PM 3:07 CLERK, CIRCUIT & COUNTY COURTS DADE COUNTY, FLA. #1 |
| To: | George M. Burgess County Manager | |
| From: | Miriam Singer Director Department of Procurement Management | |
| Subject: | Approval to Award Contract No. 6494-3/11-OTR: Metrorail Vehicle Wheels for Miami-Dade Transit | |

RECOMMENDATION:

It is recommended that the County Manager award a contract to K-IV Enterprises, LLC to supply Metrorail vehicle wheels. Miami-Dade Transit (MDT) will use the contract to purchase Metrorail vehicle wheels for its Metrorail vehicle fleet.

Contract No.: 6494-3/11-OTR

Contract Title: Metrorail Vehicle Wheels for Miami-Dade Transit

Description: To establish a replacement contract to purchase Metrorail vehicle wheels.

Term: Two years with three one-year options-to-renew

Contract Amount: \$715,000 for the initial two year term

Using/Managing Agencies and Funding Sources:

| | | |
|--------------------------------------------|--------------------------------|-----------------------------------------------|
| Department Miami-Dade Transit | Allocation \$715,000 | Funding Source Operating & PTP Fund |
|--------------------------------------------|--------------------------------|-----------------------------------------------|

Previous Contract Allocation: \$424,000 one year term

Method of Award: To the responsive and responsible vendor who offered the lowest price for vehicle wheels.

| | | |
|-----------------------------------------------|-------------------------------------------|-------------------|
| Vendor: | Address | Principal |
| • K-IV Enterprises, LLC (Non-Local vendor) | 59 Flaming Arrow Road Mahwah, NJ 07430 | Paul A. Kezmarsky |

Contract Measures: Small Business Enterprise (SBE) bid preference was applied but did not affect the outcome of the award.

Review Committee

Date and No.: July 19, 2006: Item #6-09

Local Preference: Applied in accordance with the Ordinance but did not affect the outcome of the award.

Living Wage: Not applicable

User Access Program: The contract includes the 2% User Access Program provision and the program discount will be collected.

Contract Manager: Pelayo Cuervo, Miami-Dade Transit
Phillip Ford, Department of Procurement Management

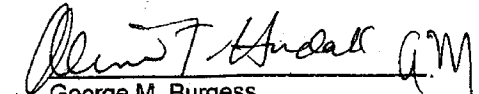
Contract Effective Date: Contract will become effective only after approval by the Board of County Commissioners and Board and Citizen's Independent Transportation Trust (CITT).

BACKGROUND

The bid was advertised on the County's website and in four local newspapers: Diario Las Americas, Miami Times, Daily Business Review, and Haiti En Marche. Thirty announcements were issued, including electronic messages. Ten solicitations were downloaded from the Internet, and no bid package was sold.

This replacement contract is being established for the purchase of rail wheels for use on the Metrorail vehicles. Two responses were received including a "No Bid" response from Penn Machine Company. Award is being recommended to the responsive responsible sole bidder: K-IV Enterprises originally offered \$730 per wheel. Subsequent to negotiations, the price was reduced \$715 per wheel. This will result in a savings of \$15,000 for the initial two-year term. Market research was conducted to ensure the price offer is fair and reasonable. Recently awarded contracts by the Massachusetts Bay Transportation Authority (MBTA) and the Chicago Transit Authority (CTA) were reviewed. MBTA pays \$825 per vehicle wheel and CTA pays \$699 per wheel. Both transit agencies wheels are identical to the wheels purchased by the County.

Approved


George M. Burgess
County Manager

3/22/07
Date

Not Approved

George M. Burgess
County Manager

Date

Memorandum



Date: April 26, 2007

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: Award of Contract No. 6301-5/15-OTR: Toner Cartridges (New/OEM) for Printers, Copiers and Facsimile Machines

RECOMMENDATION

It is recommended that the Board of County Commissioners (BCC) approve the award of this contract to establish a pool of pre-qualified vendors for the purchase of toner cartridges. Vendors in the pool will supply new, Original Equipment Manufacturer (OEM) toners for printers, copiers, and facsimile equipment Countywide.

CONTRACT NUMBER: 6301-5/15-OTR

CONTRACT TITLE: Toner Cartridges (New/OEM) for Printers, Copiers and Facsimile Machines

DESCRIPTION: This contract, administered through the General Service Administration (GSA), Materials Management Division will provide various types of toner cartridges for printers, copiers, and facsimile machines used by most County departments.

TERM: Five (5) years with five (5) one-year option-to-renew periods on a year-to-year basis.

APPROVAL TO ADVERTISE: August 27, 2005

CONTRACT AMOUNT: \$11,687,500 for the initial five (5) year term

**USING/MANAGING
AGENCY AND
FUNDING
SOURCE(S):**

| Department | Allocation | Funding Source |
|------------|--------------|-----------------------|
| GSA | \$11,687,500 | INTERNAL SERVICE FUND |

**PREVIOUS CONTRACT
AMOUNT:** \$2,656,250 for a fifteen-month period

METHOD OF AWARD: To all responsive, responsible bidders who meet the prequalification requirements as outlined in the bid solicitation. Additional vendors that meet the solicitation criteria may be added during the contract term.

Honorable Chairman Bruno A. Barreiro
 and Members, Board of County Commissioners
 Award of Contract No. 6301-5/15-OTR: Toner Cartridges (New/OEM) for Printers, Copiers,
 and Facsimile Machines
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**VENDOR(S) RECOMMENDED:
 FOR AWARD:**

| Vendor | Address | Principle | Award |
|-----------------------------------------------------|------------------------------------------------------------|-----------------------|---------------|
| Galloway Office Supplies (local vendor) | 10201 N.W. 21 st Street Miami, Florida 33172 | Jaime Toural | Pre-Qualified |
| Corporate Express- Imaging (non-local vendor) | 1 Environmental Way Broomfield, CO 80021 | Mark S. Hoffman | Pre-Qualified |
| Okee-Comp, Corporation (Local vendor) | 5412 N.W. 79 th Avenue Miami, Florida 33166 | Rene Hernandez | Pre-Qualified |
| Compu-Imaging, Inc. (Local vendor) | 772 N.W. 76 th Avenue Miami, Florida 33126 | Anthony Von Teuber | Pre-Qualified |
| Delta Business Solutions (Local vendor) | 2861 Corporate Way Miramar, Florida 33025 | Cyris Jiveh | Pre-Qualified |

**VENDOR(S) THAT MAY BE ADDED
 AFTER COMPLYING WITH THE
 COUNTY'S REQUIREMENTS:**

Xerox Corporation
 Act Office City
 Aslop, Inc.
 Martek
 Best Wholesale
 Ace Office Supply
 Col Pal Systems
 Martin Associates
 PC Specialist, Inc.
 A-Plus Computer Service
 Computer Asset Management
 Caddo Office Products
 Toner Cartridge Recharge
 U.S. Computer Cartridges
 Shomee Solutions, Ltd.
 J & E Office Supplies

**VENDOR(S) NOT BEING
 RECOMMENDED FOR AWARD:**

GovConnection
 E-Plus Technology, Inc.
 (These vendors qualified their bids by taking
 exception to the County's terms and conditions)

CONTRACT MEASURES:

Small Business Enterprise Bid Preference will be
 applied to all price quotation submittals.

LIVING WAGE:

The services being provided are not covered
 under the Living Wage Ordinance.

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Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners
Award of Contract No. 6301-5/15-OTR: Toner Cartridges (New/OEM) for Printers, Copiers,
and Facsimile Machines
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USER ACCESS PROGRAM: The contract includes the 2% User Access Program provision. The program discount will be collected for all purchases.

LOCAL PREFERENCE: The Local Preference will be applied to all price quotations at the time of price submittals.

CONTRACT MANAGER(S): Toni Boyer, General Services Administration
Thelma Rodriguez, Department of Procurement Management

ESTIMATED BID ISSUE DATE: After approval by the Board and expiration of the Mayoral veto period.

BACKGROUND

This contract establishes a pool of pre-qualified bidders to provide toner cartridges to continue to support the office equipment supply needs of Miami-Dade County departments. The Department of Procurement Management, in conjunction with General Services Administration, Materials Management Division recommends establishing a pool of vendors to ensure availability of supply.

This contract will replace Contract No. 6301-1/06-1 which expired on March 31, 2007. Due to delays in the evaluation phase of this solicitation, bridge Contract No. 8229-1/07 was awarded and will provide continuity of services until the replacement contract is approved. Under the existing contract, the General Services Administration (GSA), Materials Management Division procures and warehouses various types of toner cartridges for County office equipment. The delay in recommending the award of this contract is due to the lengthy process of obtaining letters from manufacturers certifying that vendors are authorized dealers.

Aligned with County's Green Government Initiative, toner cartridges are recycled by County departments. Under contract number 8091-0/11, Sale and Collection of Toner, Inkjet and Laser Cartridges, departments call the contracted vendor for pick up and recycling of empty cartridges. Each month the contracted vendor is required to submit a report and a check to Human Services listing all empty cartridges received and the supplying departments. Pursuant to Resolution R-974-02, the funds generated on this contract are used to support the County's Summer Youth Jobs Program.

Additionally, GSA has explored the use of refilled cartridges. This initiative was not fully implemented due to the quality of the refilled cartridges. As technology advances and quality improves, this alternative will be revisited.

Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners
Award of Contract No. 6301-5/15-OTR: Toner Cartridges (New/OEM) for Printers, Copiers,
and Facsimile Machines
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All responsible, responsive bidders who met the qualifications specified in the Invitation to Bid are being recommended for award. The vendor pool will then be solicited for quotes when needs are identified. Additional qualified vendors may be added to the contract at any time during the contract term. The ten percent (10%) Small Business Enterprise (SBE) bid preference and Local Preference will be applied at the time of spot market purchases in accordance with the applicable ordinances. The User Access Program provision is included in the contract and the 2% program discount will be collected.

The bid was solicited under full and open competition and advertised on the County's website and in four local newspapers: Diario Las Americas, Miami Times, Daily Business Review and Haiti En Marche. Bid announcements were sent to 679 vendors; both electronically and by US mail, and a total of 104 vendors downloaded the solicitation. Bids were received from twenty-three vendors, five which are certified as a Small Business Enterprise (SBE).


Assistant County Manager

Memorandum



Date: April 27, 2007

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: Award of Contract No. 8209-4/12: Latex Gloves for use by Miami Dade County.

RECOMMENDATION

It is recommended that the Board of County Commissioners (Board) approve the award of this contract to American Medical Depot to supply Digitcare, Inc. Model ICU911-T latex gloves to the County.

CONTRACT NUMBER: 8209-4/12

CONTRACT TITLE: Latex Gloves

DESCRIPTION: This contract is established to provide Digitcare, Inc. model ICU911-T latex gloves on an as needed basis to various County departments.

TERM: One year initial term with four (4) one-year options-to-renew.

APPROVAL TO ADVERTISE: January 27, 2007

CONTRACT AMOUNT: \$2,040,305 for the initial one-year term

**USING/MANAGING
AGENCY AND
FUNDING
SOURCE(S):**

| Department | Allocation | Funding Source |
|------------------|--------------------|----------------|
| Animal Services | 4,789 | General |
| Corrections | 896,501 | General |
| Fire Rescue | 976,956 | District |
| Human Services | 144,819 | General |
| Medical Examiner | 17,240 | General |
| Total | \$2,040,305 | |

**PREVIOUS CONTRACT
AMOUNT:**

IQ8162-0/07 was issued for a two month period, with an allocation of \$25,000, and increased to \$50,000 by contract modification.

METHOD OF AWARD:

Award to the responsive, responsible bidder who submits the lowest price for the single item.

Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners
Award of Contract No. 8209-4/12: Latex Gloves
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**VENDOR(S) RECOMMENDED
FOR AWARD:**

| Vendor | Address | Principle | Award |
|------------------------|-----------------------------------------|------------------|--------------------|
| American Medical Depot | 4380 NW 135 St. Opa Locka, FL. 33054 | Akhil K. Agrawal | Item 1 (only item) |

**VENDOR(S) NOT RECOMMENDED
FOR AWARD:**

The following bidders were higher than low.

Alliance Medical Inc.
Bound Tree Medical, LLC.
Metro Medical Supply, Inc.
Tri-anim Health Services, Inc.

Fivera Consultants & Management Services Corp. was non-responsive to the solicitation requirement that the awardee be an authorized distributor of Digitcare Inc., the glove manufacturer.

CONTRACT MEASURES:

The Small Business Enterprise (SBE) bid preference was included in the Invitation to Bid and was a factor in the recommendation to award.

LIVING WAGE:

Not Applicable

USER ACCESS PROGRAM:

The User Access Program provision is included and the 2% program discount will be collected.

LOCAL PREFERENCE:

Applied in accordance with the Ordinance and affected the outcome of award.

CONTRACT MANAGER(S):

Abelin Rodriguez, Department of Procurement Management

Angel Villarreal, Animal Services

Maria Quinoa, Corrections and Rehabilitation

Nirhmala Lucas, Fire Rescue

Gail Aldrich, Human Services

Sergio Bonilla, Medical Examiner

ESTIMATED BID ISSUE DATE:

Upon approval by the Board and expiration of the Mayoral veto period.

BACKGROUND

The decision to require the Digitcare glove specified is a result of a careful review of the market place and justification submitted by the User departments. The cities of Hialeah and Miramar, and the Broward Sheriff's Office use this specific glove. This decision was also based on the desire to provide maximum safety and utility to County personnel who during the course of their duties come in contact with potentially bio-hazardous situations. The use of this glove is also endorsed by labor organizations representing the County's first responders.


Six bids were received for this solicitation. One bid was found to be non-responsive to the solicitation requirement that the awarded vendor be an authorized distributor of Digitcare gloves. After application of the SBE bid preference, American Medical Depot's price (a certified SBE bidder) was within ten percent of the lowest bidder, Bound Tree Medical, LLC, a non-local vendor. After a request for Best and Final Offers (BAFO) was issued, as required by the Local Preference Ordinance, American Medical Depot was the lowest responsive, responsible bidder.

On February 27, 2007, the Department of Procurement Management (DPM) received an anonymous letter raising concerns regarding the specifications of this solicitation. A copy of the letter was also sent to the Office of the Inspector General (OIG). The OIG contacted DPM staff and requested information regarding the decision to require the Digitcare glove. The OIG informed DPM that no further action would be taken.

One of the main concerns raised in the anonymous letter was regarding the price of this particular glove. Staff conducted further market research which revealed the significant disparity in pricing being paid for various gloves by various entities.

| Entity | Product | Price |
|-----------------------------|---------------------------|------------|
| Miami-Dade bid price | Digitcare model #ICU911-T | \$86.98/m |
| Jackson Memorial Hospital | Medi-Choice | \$34.70/m |
| City of Miami Fire Rescue | Barrier Max | \$102.00/m |
| Broward Sheriff's Office | Digitcare model #ICU911-T | \$109.20/m |
| City of Ft. Lauderdale | NeoPro "ER Glove" | \$51.90/m |
| Hillsboro Sheriff's Office | Firstline "Intercept" | \$85.00/m |
| Palm Beach Sheriff's Office | MicroFlex | \$59.20/m |
| Palm Beach Corrections | MicroFlex | \$39.20/m |
| *m = case of 1000 | | |

This research reveals that while the pricing of the recommended vendor for this solicitation is not the lowest being paid for latex gloves by Florida entities, it is also not the highest. Communications with these entities also revealed that pricing is significantly affected by the volatility of the pricing of latex and order quantities.


Assistant County Manager

SECTION #3
CONTRACT MODIFICATIONS

Item 3.1

RECOMMENDATION

It is recommended that the Board of County Commissioners approve a modification to this contract for the purchase, maintenance and repair of pumps and motors for various County departments.

The allocation Miami-Dade Transit (MDT) Department will be funded with proceeds from the Charter County Transit Systems Sales Surtax to the extent justified by the allocation model that will charge the Surtax of the cost of any additional services implemented as a result of the approval of the sales tax. Additionally, construction items and/or services purchased to provide ongoing preventive maintenance and/or repair services to MDT capital projects as reflected in the Miscellaneous Capital Improvement Projects listing, as modified and approved, by the Board of County Commissioners on October 3, 2003 are to be funded 100% by the Surtax. As a result of the People's Transportation Plan (PTP), MDT has purchased more buses, added new routes and extended miles of operation to better service the needs of the community. These service enhancements have increased the number of Metrorail and Metromover riders, and has created additional maintenance, repair and replacement component repair services.

Contract No.: 6819-2/06-2

Contract Title: Pumps and Motors

Description: This contract is established for the purchase, maintenance and repair of pumps and motors for various County departments.

Initial Contract Term and Estimated Usage: January 1, 2002 through December 31, 2004 with two, one-year options-to-renew
\$121,770,000 for three years (including a 10% contingency)

Options-to-Renew and Estimated Usage:

First Option-to-Renew: January 1, 2005 through December 31, 2005
\$36,900,000 for one year (without the 10% contingency)

Second Option-to-Renew: January 1, 2006 through December 31, 2006
\$36,900,000 for one year (without the 10% contingency)

Extensions: Six-month extension through June 30, 2007 with no additional funding was approved administratively on December 27, 2006

Type of Change: Four-month time only extension with no additional funding

Existing Allocation: \$36,900,000

Increase By: \$ 0

Modified Allocation: Unchanged

**Using/Managing Agencies
and Funding Sources:**

**Department Using PTP
Funds**
Transit

**Existing
Allocation**
\$ 1,556,667

**Funding
Source**
Operating Revenue and Surtax

Other Departments

Existing Allocation

Funding Source

| | | |
|---------------------|---------------------|------------------------------------|
| Aviation | \$ 416,666 | Operating Revenue |
| DERM | \$ 150,000 | Proprietary Revenue |
| GSA | \$ 126,667 | General Fund and Service Charges |
| Housing | \$ 31,667 | Federal Revenue |
| Police | \$ 5,000 | General Fund |
| Park and Recreation | \$ 348,333 | General Fund and Operating Revenue |
| Public Works | \$ 85,000 | General Fund |
| Seaport | \$ 35,000 | Operating Revenue |
| Solid Waste | \$ 91,000 | Operating Revenue |
| Vizcaya | \$ 6,667 | Proprietary Revenue |
| Water and Sewer | <u>\$34,047,333</u> | Operating Revenue |

Sub-Total: \$35,343,333

Total: \$36,900,000

Current Expiration: June 30, 2007

Modified Expiration: October 31, 2007

Vendor:

Address

Principal

| | | |
|---------------------------------------------------|---------------------------------------------------|---------------------|
| •A.C. Industrial Service (Local vendor) | 268 W. 23 rd St. Hialeah, FL 33010 | Oscar Zelezniak |
| •Abcor Inc. (Local vendor) | 9715 W. Broward Blvd. Plantation, FL 33324 | Anna M. Thurrott |
| •Action Hydraulics Inc. (Local vendor) | 7451 N.W. 54 th St. Miami, FL 33166 | Chris Sieber |
| •Barney's Pumps Inc. (Non-local vendor) | 3701 Highway 98 South Lakeland, FL 33802 | Johnny M. Curls Jr. |
| •Carl Eric Johnson Inc. (Non-local vendor) | 1725Q Macleod Drive Lawrenceville, GA 30043 | Roy E. Leffew |
| •Carter & Verplanck Inc. (Non-local vendor) | 4910 W. Cypress St. Tampa, FL 33607 | George Verplanck |
| •Condo Electric Motor Repair (Local vendor) | 3615 E. 10 th Ct. Hialeah, FL 33013 | Hector Gomez |
| •Custom Pump and Control Inc. | 1840 River Oaks Rd. Jacksonville, FL 2207 | Thomas Scott Strong |

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(Non-local vendor)

| | | |
|-------------------------------------------------------------|----------------------------------------------------------------|-----------------------|
| •Dade Pump and Supply Co. (Local vendor) | 14261 S. Dixie Highway Miami, FL 33176 | John K. Delaney |
| •Economic Electric Motors Inc. (Local vendor) | 4175 N.W. 79 th Ave. Miami, FL 33166 | Allen Alavi |
| •Electrix USA Inc. (Local vendor) | 4111-D N.W. 132 nd St. Opa-locaka, FL 33054 | Peter A. Cornilliac |
| •FGM Electric Co. (Local vendor) | 4320 W. Broward Blvd. Suite 5 Ft. Lauderdale, FL 33317 | Felix Rojas |
| •F.J. Nugent & Associates Inc. (Non-local vendor) | 411 Wylly Ave. Sanford, FL 32773 | Frederick J. Nugent |
| •Florida Bearings Inc. (Local vendor) | 3164 N. Miami Ave. Miami, FL 33127 | Bruce Marchetti |
| •Florida Electric Motor Co. of Miami Inc. (Local vendor) | 6350 N.E. 4 th Ct. Miami, FL 33138 | Victoria I. Assalone |
| •Hydraulic Technicians Inc. (Local vendor) | 3575 N.W. 78 th St. Suites A & B Miami, FL 33147 | Asriel Sebastian |
| •ITT Flygt LLC (Non-local vendor) | 4 West Red Oak Lane White Plains, NY 10604 | Doyle M. Valerie |
| •Jones Boat Yard Inc. (Local vendor) | 3399 N.W. South River Dr. Miami, FL 33142 | Victor Bared |
| •King Pumps Inc. (Local vendor) | 253 N.W. 54 th St. Miami, FL 33127 | Sylvia F. Miranda |
| •MTS Environmental Inc. (Non-local vendor) | 31002 Sawgrass Village Circle Ponte Vedra Beach, FL 32082 | Earnest B. Throughton |
| •MWi Corp. (Local vendor) | 33 N.W. 2 nd St. Deerfield Beach, FL 33441 | Thomas A. Rogiers |
| •The Mallory Company (Non-local vendor) | 10227 Timberland Point Drive Tampa, FL 33647 | James F. Mallory |
| •Megator Corp. (Non-local vendor) | 930 Manchester Ave Pittsburg, PA 15238 | Thomas E. Kasper |

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| | | |
|---------------------------------------------------------------|---------------------------------------------------------------|----------------------|
| •Metalcoat Inc. of Florida (Non-local vendor) | 1910 Hwy. 37 South Mulberry, FL 33860 | Anthony Steve Newman |
| •Miami Bearing Service Inc. (Local vendor) | 3164 N. Miami Ave Miami, FL 33157 | Bruce Marchetti |
| •Miami Dade Pump & Supply Co. (Local vendor) | 6008 N.W. 6 th Ave. Miami, FL 33127 | John K. Delaney |
| •Miami Industrial Motor Inc. (Local vendor) | 8252 N.W. 58 th St. Miami, FL 33166 | Mario Garcia |
| •Miller Bearings Inc. (Non-local vendor) | 17 S. Westmoreland Drive Orlando, FL 32805 | Craig O. Faber |
| •Motion Industries Inc. (Non-local vendor) | 1605 Alton Rd. Birmingham, AL 35201 | Wayne Law |
| •R.C. Beach & Assoc. Inc. (Non-local vendor) | 539 San Christopher Dr. Dunedin, FL 34698 | William R. Beach |
| •Sanders Co. Inc. (Non-local vendor) | 2816 S.E. Monroe St. Stuart, FL 34997 | David F. Sanders |
| •Southern Mechanical Seals Inc. (Local vendor) | 1500 N.W. 3 rd St. Deerfield Beach, FL 33442 | Carolyn N. Werner |
| •Southeastern Wastewater Equipment Corp. (Local vendor) | 1368 S.W. 12 th Ave. Pompano Beach, FL 33069 | John P. Veerling III |
| •Sullivan Electric & Pump Inc. (Non-local vendor) | 2115 7 th Ave. N. Lake Worth, FL 33461 | Gary Thomas Sullivan |
| •Swiger Coil Systems Inc. (Non-local vendor) | 1600 W. 2 nd St. Suite 1100 Cleveland, OH 44131 | Neil W. Gurney |
| •TAC Armatures & Pumps Corp. (Local vendor) | 800 N.W. 73 rd St. Miami, FL 33150 | Jorge F. Martinez |
| •TAW Miami Service Center Inc. (Local vendor) | 9930 N.W. 89 th Ave Miami, FL 33178 | J. Arthur Turner III |
| •Tencarva Machinery Co. (Non-local vendor) | 1115 Pleasant Ridge Rd. Greensboro, NC 27409 | Wayne S. Tatum |

•Tom Evans Environmental 3605 Ventura Dr. E. Thomas E. Evans
Inc. Lakeland, FL 33811
(Non-local vendor)

•W.W. Grainger Inc. 100 Grainger Pkwy. Wilbur H. Gantz
(Non-local vendor) Lake Forest, IL 60045

Contract Measure: None

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program (UAP): This contract includes the User Access Program (UAP) provision. The 2% discount is being collected on all purchases that do not have a federal funding source.

Contract Managers: Magda Reynaldos, Department of Procurement Management

This contract includes allocations for twelve departments. Each department has a designated Contract Manager.

Contract Modification Effective Date: Upon approval by the Board of County Commissioners and expiration of the mayoral veto period. The additional authorization for the Miami-Transit Department will become effective only after approval by the Citizens' Independent Transportation Trust (CITT).

REASON FOR CHANGE

Authorization is necessary for additional time only for the purchase, maintenance and repair of pumps and motors for various County departments.

This contract establishes a pre-qualified pool of vendors to supply products and services to maintain pumps and motors from approximately 120 different manufacturers. Additional qualified vendors can be added to the pool at any time during the contract term. The goods and services procured through this contract are crucial to County operations. The key user of this contract is Miami-Dade Water and Sewer Department (MDWASD). MDWASD uses this contract for purchase of replacement units and repair parts, and maintenance and repair services for the pumps and motors in operation at water and wastewater facilities and sewer lift stations throughout the County.

The contract was administratively extended for six months in order to advertise and award the replacement solicitation. The drafting of the solicitation has been delayed due to extensive market research being conducted concerning the criteria for the pre-qualification of bidders for each of the contract groups. Additional time is required to ensure that the replacement solicitation satisfies the departments' requirements, and is relevant to the current market for these goods.

Item 3.2

RECOMMENDATION

It is recommended that the Board of County Commissioners approve a modification to allow the Traffic Signals and Signs Division of Miami-Dade Public Works Department (PWD) to purchase street light equipment and parts in support of various People's Transportation Plan (PTP) projects. This allocation will be funded with proceeds from the Charter County Transit Systems Sales Surtax. Additionally, construction items and/or construction related services purchased to provide ongoing preventive maintenance and/or repair services to Public Works capital projects are to be funded 100% by the Surtax.

Contract No.: 0548-3/08-2

Contract Title: **Electrical Parts and Supplies, Pre-qualification of Vendors**

Description: This contract establishes a pool of pre-qualified vendors for the purchase of electrical parts and supplies by various County departments.

Initial Contract Term and Estimated Usage: December 1, 2003 through November 30, 2005
\$11,213,240 for two years
\$ 320,000 modifications approved administratively
\$11,533,240

Options-to-Renew and Estimated Usage:

First Option-to-Renew: December 1, 2005 through November 30, 2006
\$5,766,620 for one year
\$1,006,700 modifications approved administratively
\$6,773,320

Second Option-to-Renew: December 1, 2006 through November 30, 2007
\$6,773,320
\$ 750,000 modification approved administratively
\$7,523,320

Type of Change: Additional spending authority

Existing Allocation: \$7,523,320

Increase By: \$ 451,350

Modified Allocation: \$7,974,670

Using/Managing Agencies and Funding Sources:

| <u>Department Using PTP Funds</u> | <u>Existing Allocation</u> | <u>Additional Allocation</u> | <u>Modified Allocation</u> | <u>Funding Source</u> |
|-----------------------------------|----------------------------|------------------------------|----------------------------|-----------------------|
| MDT | \$ 943,200 | \$ 0 | \$ 943,200 | Operating and Surtax |
| Public Works | <u>\$1,539,789</u> | <u>\$ 451,350</u> | <u>\$1,991,139</u> | Surtax |
| Sub-total: | \$2,482,989 | \$ 451,350 | \$2,934,339 | |

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| <u>Other Departments</u> | <u>Existing Allocation</u> | <u>Additional Allocation</u> | <u>Modified Allocation</u> | <u>Funding Source</u> |
|---------------------------------|-----------------------------------|-------------------------------------|-----------------------------------|----------------------------------------|
| Aviation | \$ 791,500 | \$ 0 | \$ 791,500 | Operating Revenue |
| Community Action Agency | \$ 14,900 | \$ 0 | \$ 14,900 | Federal Revenue |
| Corrections and Rehabilitation | \$ 62,500 | \$ 0 | \$ 62,500 | General |
| ETSD | \$ 30,000 | \$ 0 | \$ 30,000 | General Fund and Service Charges |
| Fire Rescue | \$ 216,200 | \$ 0 | \$ 216,200 | Fire District Revenue |
| GSA | \$ 553,100 | \$ 0 | \$ 553,100 | General Fund and Service Charges |
| Housing | \$ 232,000 | \$ 0 | \$ 232,000 | Federal Revenue |
| Human Services | \$ 1,000 | \$ 0 | \$ 1,000 | General Fund and Federal/State Revenue |
| Library | \$ 64,300 | \$ 0 | \$ 64,300 | Library District Revenue |
| Medical Examiner | \$ 1,000 | \$ 0 | \$ 1,000 | General Fund |
| Police | \$ 90,700 | \$ 0 | \$ 90,700 | General Fund |
| Park and Recreation | \$ 700,000 | \$ 0 | \$ 700,000 | General Fund and Operating Revenue |
| Seaport | \$ 152,200 | \$ 0 | \$ 152,200 | Operating Revenue |
| Solid Waste | \$ 30,000 | \$ 0 | \$ 30,000 | Operating Revenue |
| Vizcaya | \$ 4,231 | \$ 0 | \$ 4,231 | Proprietary Revenue |
| Water and Sewer | \$2,090,000 | \$ 0 | \$2,090,000 | Operating Revenue |
| Unallocated | \$ 6,700 | \$ 0 | \$ 6,700 | |
| Subtotal: | \$5,040,331 | \$ 0 | \$5,040,331 | |

Total: \$7,523,320 \$ 451,350 \$7,974,670

Current Expiration: November 30, 2007

Modified Expiration: Unchanged

| Vendors: | Address | Principal |
|---------------------------------------------------------|-----------------------------------------------|------------------|
| •Air Compressor Products Inc. (Non-local vendor) | 2362 Emerson Street Jacksonville, FL 32207 | Carlton Black |
| •American Standard Inc. (Local vendor) | 2884 Corporate Way Miramar, FL 33025 | Roberto Masson |
| •City Electric Supply Comp. (Local vendor) | 15451 NW 33 Avenue Miami, FL 33054 | Eric Domenech |
| •Condo Electric Industrial Supply (Local vendor) | P. O. Box 3340 Hialeah, FL 33013 | Jose G. Espinola |
| •Consolidated Electrical Distributors (Local vendor) | 3590 NW 34 Street Miami, FL 33142 | Arthur Fair |

| | | |
|-----------------------------------------------------------|----------------------------------------------------------------|---------------------|
| •Dade Sales & Service Inc. (Local vendor) | 5700 NW 32 Court Miami, FL 33142 | Pedro Amador |
| •Electro power Utility Sales Comp. (Local vendor) | 7765 SW 87 Avenue STE # 208 Miami, FL 33173 | Ivonne L. Cabrera |
| •General Electric Co. (Local vendor) | 1000 NW 33 ST Pompano Beach, FL 33064 | Tammy Humes |
| •Global Electrical & Lighting Supply (Local vendor) | 13751 SW 143 Court STE #101 Miami, FL 33186 | Rolando Perez |
| •Graybar Electric Company Inc. (Local vendor) | 11250 NW 91 ST Medley, FL 33166 | Lazaro Echevarria |
| •Master International (Local vendor) | 3100 NW 36 Street Miami, FL 33142 | Ike Nizam |
| •Mercedes Electrical Distributors (Local vendor) | 8550 NW South River Dr Medley, FL 33166 | Mercedes Laporta |
| •Miami Breaker Inc. (Local vendor) | 7060 NW 52 Street Miami, FL 33166 | Federico Anselmetti |
| •Newark Corporation (Local vendor) | 3230 W Commercial Blvd STE #300 Ft. Lauderdale, FL 33309 | Robert Adler |
| •Paramount Electrical Distributors (Local vendor) | 7915 NW 60 Street Miami, FL 33166 | Dario Borges |
| •Power & Pumps Inc. (Non-local vendor) | 803 N Myrtle Avenue Jacksonville, FL 32204 | David L. Britez |
| •Pro-Co. Inc. (Non-local vendor) | 740 Florida Central Pkwy STE #2028 Longwood, FL 32750 | Brian J. Mullen |
| •Ray's Electrical Supplies Inc. (Local vendor) | 2023 Opa Locka Blvd Opa Locka, FL 33054 | Valty Raymore |
| •South Dade Electrical Supply Inc. (Local vendor) | P.O. Box 560965 Miami, FL 33256 | Don Elliott |

- Southern Electric Supply Co. 5701 NW 35 Avenue Gilbert Avila
Inc. Miami, FL 33142
(Local vendor)
- W W Grainger Inc. 2255 NW 89 PL George Joseph
(Local vendor) Miami, FL 33172
- William E Craig & Associates 798 SW 158 Way William E. Craig
Inc. Pembroke Pines, FL 33027
(Local vendor)

Contract Measure: The existing contract does not contain Small Business Enterprise (SBE) measures because it was advertised before the implementation of the SBE program.

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program (UAP): The contract includes the 2% User Access Program Provision. The program discount is being collected on all purchases that are not federally funded.

Contract Managers: Basia M. Pruna, Department of Procurement Management

This contract includes allocations for eighteen departments. Each department has a designated Contract Manager.

Contract Modification Effective Date: The effective date of this contract modification will be 10 days after its adoption by the Board of County Commissioners, expiration of the Mayoral veto period and subsequent approval by the Citizens' Independent Transportation Trust (CITT).

REASON FOR CHANGE

Authorization is necessary for additional spending authority for the Public Works Department to purchase street lighting equipment and parts. The purchase of this equipment was not anticipated when the contract was awarded in December 2003. A modification for \$750,000 was administratively approved using PWD budgeted general funds. The allocation of this modification for the Public Works Department will be funded with proceeds from the Charter County Transit System Sales Surtax.

Item 3.3

RECOMMENDATION

It is recommended that the Board of County Commissioners approve Contract Renewal No. 3 under Supplemental Agreement No. 1 for Contract No. 326, between Miami-Dade County and Elections Systems & Software, Inc. (ES&S) for additional support and services during the 2007 election cycle.

| | | |
|-------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Contract No.: | 326 | |
| Contract Title: | Miami-Dade County Voting Systems | |
| Description: | The scope of this contract is to obtain technical support and services provided by ES&S for various municipal elections, in addition to a potential countywide election in 2007. | |
| Type of Change: | Extension of time, additional dollars and daily consultant rate increase | |
| Existing Allocation: | \$28,940,828 | |
| Increase By Up To: | \$ 358,194 | |
| Modified Allocation: | \$29,299,022 | |
| Current Expiration: | December 31, 2006 | |
| Modified Expiration: | December 31, 2007 | |
| Vendors: | Address | Principal |
| •Elections Systems and Software, Inc. (Non-local vendor) | 11208 John Galt Boulevard Omaha, NE 68137 | Aldo Tesi |
| Contract Measure: | None | |
| Local Preference: | Applied in accordance with the Local Preference Ordinance. | |
| Living Wage: | The Living Wage Ordinance does not apply. | |
| User Access Program (UAP): | The contract does not include the 2% User Access Program provision as it was waived by the Board of County Commissioners through Supplemental Agreement No. 1 | |
| Contract Managers: | Andrew Zawoyski, Department of Procurement Management Maria Saboya, Elections Department | |

**Contract Modification
Effective Date:**

Upon approval by the Board of County Commissioners and expiration of the mayoral veto period.

REASON FOR CHANGE

This modification is requested to obtain approval of Contract Renewal No. 3 under Supplemental Agreement No. 1 for Contract No. 326, between Miami-Dade County and Elections Systems & Software, Inc. (ES&S) for additional technical support services (in support of the touch screen voting equipment) during the 2007 elections; and to increase daily rates for services from \$1,100 - \$1,300 per day to \$1,500 - \$1,800 per day depending on services.

The scope of this contract renewal is countywide in that the support and services provided by ES&S will be for various municipal elections, in addition to a potential countywide election in 2007. The new rates stated in the Contract Renewal are effective 10 days after receipt of approval from the Board of County Commissioners, and through December 31, 2007. The rates under this renewal are favorable to the County considering current rates given to other counties both within the State of Florida and throughout the Country. The Supervisor of Elections is responsible for monitoring the terms of this contract and ensuring contract compliance.

This contract will become part of the Miami-Dade County Voting Systems Contract No. 326, dated February 4, 2002. The terms of Contract No. 326, as amended by Supplemental Agreement No. 1 delegated authority to the County Manager to issue three, one-year renewals. This contract is being brought to the Board for approval because while the supplemental agreement delegated this authority, it did not clearly account for the cost increase associated with the service provided under this contract.

In addition, as a result of recent legislation that requires Miami-Dade County to utilize optical scan technology, and the fact that this is the third and final renewal under the original contract, the Elections Department will bring a new contract for Board approval towards the end of 2007.

SECTION #4
PURCHASES MADE UNDER COMPETITIVELY AWARDED CONTRACTS OF OTHER
GOVERNMENTAL ENTITIES

Item 4.1

RECOMMENDATION

It is recommended that the Board of County Commissioners (Board) approve access to Contract B0000006478 awarded under the City of Milwaukee to purchase this additional 36' Firestorm marine vessel (fire boat) for Miami-Dade Fire Rescue Department (MDFR). The first boat was purchased of this contract on December 12, 2006.

Contract No: B0000006478

Contract Title: 36' Firestorm Marine Vessel (Fire Boat)

Description: To access the City of Milwaukee contract to purchase an additional 36' Firestorm Marine Vessel (Fire Boat) for MDFR.

Term: June 1, 2007 through May 31, 2008

Contract Amount: \$756,812

| <u>Department:</u> | <u>Allocation</u> | <u>Funding Source</u> |
|---------------------------|--------------------------|------------------------------|
| Fire | \$756,812 | Fire District Funds |

Previous Contract Allocation: \$756,812 for a one-year term January 1, 2007 through December 31, 2007 for the first boat

Method of Award: To the responsive, responsible bidder who submitted the lowest price.

| Vendor: | Address | Principal |
|------------------------------------------------|-----------------------------------------------------------|------------------|
| •MetalCraft Marine, Inc. (Non-local vendor) | 347 Wellington St. Kingston, Ontario K7K 6N7 Canada | Tom Wroe |

Contract Measure: None, accessing City of Milwaukee contract

Review Committee Date: April 25, 2007

Local Preference: Not applicable

Living Wage: The Living Wage Ordinance does not apply.

User Access Program (UAP): This contract includes the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.

Contract Managers:

Km Ra, Department of Procurement Management

Raymond Barreto, Miami-Dade Fire Rescue Department

Contract Effective Date:

Upon approval by the Board of County Commissioners and expiration of the mayoral veto period.

BACKGROUND

This boat is in addition to an identical unit already purchased for MDFR under Contract No. 1796 awarded by the Board on December 12, 2006. The purchase of this additional boat will reduce the response time and greatly enhance MDFR's firefighting capabilities in the marine environment. The vessel will also have the capability for rapid response to shore, to assist MDFR life guards with swimmers in distress and drowning victims. This boat will be used to patrol the densely-populated and active waterways in the North Miami/Aventura area.

SECTION #7
RATIFICATION OF ADVERTISEMENTS FOR COMPETITIVE SOLICITATIONS
VALUED OVER \$1 MILLION

It is recommended that the Board of County Commissioners ratify the issuance of advertisements of the solicitations listed in this agenda package under full and open competition for the following contracts:

Item 7.1

Requisition Number: RQPM0700064

Contract Number: To be assigned

Title: **Latex Gloves**

Description: To establish a contract through an open, competitive **Invitation to Bid** to purchase latex gloves for various county departments. These gloves are used to protect the safety of County employees who may come in contact with potentially hazardous substances. The recommendation to award the contract is being presented to the Board of County Commissioners in this agenda package and is listed as **Item 1.3**.

| <u>Departments:</u> | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|--------------------------------|------------------------------------|----------------------------------------|
| Animal Services | \$ 4,789 | General Fund |
| Corrections and Rehabilitation | \$ 896,501 | General Fund |
| Fire | \$ 976,956 | Fire District Fund |
| Human Services | \$ 144,819 | General Fund and Federal/State Revenue |
| Medical Examiner | \$ 17,240 | General Fund |
| Total: | \$2,040,305 | |

Contract Term: One year, with four, one-year options-to-renew

Review Committee Date: January 31, 2007; Item #6-07

Contract Measure: Small Business Enterprise Bid Preference

Local Preference: Yes

Living Wage: No

User Access Program (UAP): This contract will include the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.

Method of Award: Award to the lowest priced, responsible, responsive bidder for the single item.

Advertisement Date: January 31, 2007

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Item 7.2**Requisition Number:** RQPD0600088**Contract Number:** To be assigned**Title:** **Automotive Accessories**

Description: To establish a contract through an open, competitive **Invitation to Bid** to purchase automotive accessories for various County departments. Accessories included are emergency audible equipment, emergency lights, electronic equipment, prisoner transport partitions, equipment mounting racks and repair/replacement parts.

| <u>Departments:</u> | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|--------------------------------|------------------------------------|------------------------------------|
| Aviation | \$ 50,000 | Operating Revenue |
| Enterprise Technology Services | \$ 120,000 | General Fund and Service Charges |
| Fire Rescue | \$ 117,000 | Fire District Fund |
| GSA | \$ 15,000 | General Fund and Service Charges |
| Police | \$ 806,281 | General Fund |
| Park and Recreation | \$ 5,000 | General Fund and Operating Revenue |
| Total: | \$1,113,281 | |

Contract Term: One year, with four, one-year options-to-renew**Review Committee Date:** January 10, 2007; Item #6-03**Contract Measure:** Small Business Enterprise Bid Preference**Local Preference:** Yes**Living Wage:** No

User Access Program (UAP): This contract will include the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.

Method of Award: Award to the responsive, responsible bidder who offers the lowest price for all items in the aggregate, on a group-by-group basis.

Advertisement Date March 14, 2007

Item 7.3**Requisition Number:** RQSW0600021**Contract Number** RFQ99**Title:** **Disaster Debris Removal Monitoring Services**

Description: The County is seeking proposals through an open, competitive **Request for Qualifications** process to create a pool of pre-qualified vendors for debris removal monitoring services to the County. The decision to activate the consultant's contract through a work order process is dependent upon the amount and extent of debris requiring removal and rests solely with the County.

Historically, the County has received reimbursement for funds spent for debris removal monitoring from both Federal Emergency Management Agency (FEMA) and the State of Florida. FEMA will reimburse the County a minimum of 75% of the total expenses, depending on the Declaration of Emergency issued by the federal government. The state will pay for half of the balance not paid by the federal government. Thus, the County will pay for whatever costs that are not paid by the federal and state governments.

Department:

Solid Waste

Estimated Allocation

\$75,000,000

Funding Source

Operating Revenue

Contract Term: Three years, with three, one-year options-to-renew**Review Committee Date:** February 14, 2007; Item #6-08**Contract Measure:** Small Business Enterprise Selection Factor**Local Preference:** Yes**Living Wage:** No**User Access Program (UAP):**

This contract will include the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.

Method of Award: Award to all responsive, responsible proposers deemed sufficiently qualified to meet the County's needs.**Advertisement Date:** April 2, 2007

Item 7.4**Requisition Number:** RQPM0700072**Contract Number:** 8191-5/20**Title:** **Backfile Conversion and Scanning Services****Description:** To establish a contract through an open, competitive **Invitation to Bid** to create a pool of pre-qualified vendors in three categories:**Category A** – Backfile Conversion**Category B** – Scanning Services**Category C** – Other Scanning Services for future pricing competition for all backfile conversion and scanning Services.

| <u>Departments:</u> | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|--------------------------------|-----------------------------|----------------------------------|
| Building | \$ 333,334 | Operating Revenue |
| Cultural Affairs | \$ 60,000 | General Fund |
| DERM | \$ 300,000 | Proprietary Revenue |
| Employee Relations | \$ 300,000 | General Fund |
| Enterprise Technology Services | \$ 200,000 | General Fund and Service Charges |
| GSA | \$ 80,000 | General Fund and Service Charges |
| Planning and Zoning | <u>\$ 150,000</u> | General Fund |
| Total: | \$1,423,334 | |

Contract Term: Three years, with five, two-year options-to-renew**Review Committee Date:** January 10, 2007; Item #6-07**Contract Measure:** Small Business Enterprise Selection Factor**Local Preference:** Yes**Living Wage:** No**User Access Program (UAP):** This contract will include the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.**Method of Award:** Award to all responsive, responsible bidders who meet the qualifications requirements outlined in the solicitation, will be included in the pool of pre-qualified vendors. Additional vendors can be added to the pool at any time during the contract term.**Advertisement Date:** March 23, 2007

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SECTION #8
REQUESTS TO ADVERTISE COMPETITIVE SOLICITATIONS
VALUED OVER \$1 MILLION

It is recommended that the Board of County Commissioners approve the issuance of advertisements of the solicitations listed in this agenda package under full and open competition for the following contracts:

Item 8.1

Requisition Number: RQPM0600119

Contract Number: To be assigned

Title: **Trees, Palms, Landscaping Services and Relocation of Trees, Pre-qualification of Vendors**

Description: To establish a contract through an open, competitive **Invitation to Bid** to create a pool of pre-qualified vendors who are invited to quote when needs are identified by County departments for the purchase of trees, palms, landscaping services and relocation of trees and palms.

| <u>Departments:</u> | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|----------------------------|------------------------------------|------------------------------------|
| Aviation | \$ 160,000 | Operating Revenue |
| Fire | \$ 15,000 | Fire District Fund |
| Housing | \$ 30,000 | Federal Revenue |
| Park and Recreation | \$2,500,000 | General Fund and Operating Revenue |
| Public Works | \$1,600,000 | General Fund and Surtax |
| Seaport | \$ 160,000 | Operating Revenue |
| Total: | \$4,465,000 | |

Contract Term: One year, with four, one-year options-to-renew

Review Committee Date: February 14, 2007; Item #6-09

Contract Measure: Small Business Enterprise Bid Preference

Local Preference: Yes

Living Wage: No

User Access Program (UAP): This contract will include the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.

Method of Award: **Group I:** award to all responsive, responsible bidders who meet the qualification requirements outlined in the solicitation, will be included in the pool of pre-qualified vendors. Additional vendors can be added to the pool at any time during the contract term.

Group II: award to the three responsive, responsible bidders who provide the lowest price on an item-by-item basis, designated as primary, secondary and tertiary. The lowest bidder by item will be given the first opportunity to perform.

Item 8.2

Requisition Number: RQPM0700044

Contract Number: To be assigned

Title: **Digital Printers and Maintenance Support**

Description: To establish a contract through an open, competitive **Request for Proposals** process to furnish and install two new digital printers and upgrade one existing printer and the high speed scanner for the County's Copy Center for General Services Administration (GSA). The current equipment is five years old, obsolete and increasingly unreliable. Alternative proposals to replace all three digital printers and the high speed scanner will also be accepted.

The projects produced by GSA staff on these three printers are high profile and mission critical. These machines must be reliable and capable of handling a significant volume of copies needed on a monthly basis. Production timelines are routinely tight to accommodate legal requirements and last minute changes by the departments serviced such as the Board of County Commissioners, Agenda Office, Elections and the Tax Collector's Office.

| <u>Department:</u> | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|---------------------------|------------------------------------|----------------------------------|
| GSA | \$1,350,000 | General Fund and Service Charges |

Contract Term: Five years, with one, one-year option-to-renew

Review Committee Date: April 25, 2006; Item #6-01

Contract Measure: Small Business Enterprise Selection Factor

Local Preference: Yes

Living Wage: No

User Access Program (UAP): This contract will include the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.

Method of Award: Award to the highest ranked proposer

Item 8.3**Requisition Number:** RQPM0700157**Contract Number:** 8269-5/20**Title:** **Computer Software Training****Description:** To establish a contract through an open, competitive **Invitation to Bid** to award qualifying vendors on a primary, secondary, and tertiary basis with the best pricing that meet or exceed the outlined criteria in the three categories:**Group A** – Microsoft Desktop Training**Group B** – Information Technology Technical Training**Group C** – Professional Services

| Department: | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|--------------------|------------------------------------|------------------------------|
| Employee Relations | \$1,067,600 | General Fund |

Contract Term: Three years, with five, two-year options-to-renew**Review Committee Date:** April 25 2007; Item #6-05**Contract Measure:** Small Business Enterprise Bid Preference**Local Preference:** Yes**Living Wage:** No**User Access Program (UAP):** This contract will include the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.**Method of Award:** Award to the highest ranked proposer

Item 8.4

Requisition Number: RQPM0600217

Contract Number: To be assigned

Title: **Air Conditioning Chillers and Related Equipment Maintenance and Repair Services**

Description: To establish a contract through an open, competitive **Invitation to Bid** to purchase maintenance and repair services for A/C chillers and related equipment in various County facilities.

| <u>Departments:</u> | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|--------------------------------|------------------------------------|----------------------------------|
| Aviation | \$2,445,000 | Operating Revenue |
| Corrections and Rehabilitation | \$ 240,000 | General Fund |
| GSA | \$ 339,000 | General Fund and Service Charges |
| Transit | \$ 141,000 | Operating Revenue and Surtax |
| Police | <u>\$ 105,000</u> | General Fund |
| Total: | \$3,270,000 | |

Contract Term: Three years, with two, one-year options-to-renew

Review Committee Date: April 4, 2007; Item #6-04

Contract Measure: Small Business Enterprise Bid Preference

Local Preference: Yes

Living Wage: Yes

User Access Program (UAP): This contract will include the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.

Method of Award: Award to the two responsive, responsible bidders who submit the lowest aggregate price for each group as primary and secondary vendor by group.

Item 8.5**Requisition Number:** RQPM0700015**Contract Number:** To be assigned**Title:** **Paint and Paint Related Products, Pre-qualification of Vendors****Description:** To establish a contract through an open, competitive **Invitation to Bid** to create a pool of pre-qualified vendors who will be invited to quote when needs are identified by County departments for the purchase of paint and paint-related products.

| <u>Departments:</u> | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|--------------------------------|------------------------------------|----------------------------------------|
| Aviation | \$ 400,000 | Operating Revenue |
| Community Action Agency | \$ 35,000 | Federal Revenue |
| Corrections and Rehabilitation | \$ 75,000 | General Fund |
| Fire | \$ 25,000 | Fire District Fund |
| GSA | \$ 124,647 | General Fund and Service Charges |
| Housing | \$ 380,000 | Federal Revenue |
| Human Services | \$ 24,150 | General Fund and Federal/State Revenue |
| Library | \$ 19,950 | Library District Revenue |
| Transit | \$ 57,750 | Operating Revenue and Surtax |
| Police | \$ 77,000 | General Fund |
| Park and Recreation | \$ 150,000 | General Fund and Operating Revenue |
| Public Works | \$ 65,866 | General Fund |
| Seaport | \$ 30,000 | Operating Revenue |
| Solid Waste | \$ 7,407 | Operating Revenue |
| Team Metro | \$ 11,746 | General Fund |
| Vizcaya | \$ 2,481 | Proprietary Revenue |
| Water and Sewer | \$ 74,955 | Operating Revenue |
| Total: | \$1,560,952 | |

Contract Term: One year, with five, one-year options-to-renew**Review Committee Date:** January 17, 2007; Item #6-02**Contract Measure:** Small Business Enterprise (SBE) bid preference**Local Preference:** Yes**Living Wage:** No**User Access Program (UAP):** This contract will include the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.

Method of Award:

Award to all responsive and responsible bidders who meet the qualification requirements outlined in the solicitation, will be included in the pool of pre-qualified vendors. Additional vendors that meet the solicitation requirements may be added to the pool at any time during the contract term.

Item 8.6**Requisition Number:** RQPM0700119**Contract Number:** To be assigned**Title:** **Playground and Park Equipment, Pre-qualification of Vendors**

Description: To establish a contract through an open, competitive **Invitation to Bid** to create a pool of pre-qualified vendors who will be invited to quote when needs are identified by County departments for the purchase, delivery, installation and/or repair of playground and park equipment. This includes shelters, site furniture, play equipment and water play equipment.

| <u>Departments:</u> | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|--------------------------------|------------------------------------|----------------------------------------|
| Aviation | \$ 10,000 | Operating Revenue |
| Community Action Agency | \$ 640,000 | Federal Revenue |
| Corrections and Rehabilitation | \$ 6,000 | General Fund |
| GSA | \$ 260,000 | General Fund and Service Charges |
| Human Services | \$ 50,000 | General Fund and Federal/State Revenue |
| Fire | \$ 16,000 | Fire District Fund |
| Park and Recreation | <u>\$7,000,000</u> | General Fund and Operating Revenue |
| Total: | \$7,982,000 | |

Contract Term: Two years, with three, one-year options-to-renew**Review Committee Date:** March 14, 2007; Item #6-06**Contract Measure:** Small Business Enterprise bid preference**Local Preference:** Yes**Living Wage:** No

User Access Program (UAP): This contract will include the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.

Method of Award: **Group A:** award to the responsive, responsible bidder who provides that highest discount from manufacturer list price for each manufacturer listed.

Groups B and C: award to all bidders who meet the pre-qualification criteria specified in the solicitation. Additional vendors that meet the solicitation requirements may be added to **Groups B and C** at any time during the contract term.

Item 8.7**Requisition Number:** RQFN0700011**Contract Number:** To be assigned**Title:** **Banking Services**

Description: The County is seeking proposals through an open, competitive **Request for Proposals** process to provide banking services for County departments and the Clerk of the Circuit and County Courts from qualified financial institutions with headquarters or branch offices located within Miami-Dade County. The objective is to obtain the best banking services at the most advantageous cost. The banking services are divided into the following account groups/sub-groups:

1. **Group A** – General Operating Account, Payroll Account and other related accounts
2. **Group B**, Subgroup B1 – Clerk's Accounts
3. **Group B**, Subgroup B2 – Clerk's Accounts
4. **Group B**, Subgroup B3 – Clerk's Accounts
5. **Group C** – Special Accounts

Departments:

Finance Department
Clerk of Courts

Estimated Allocation

\$17,000,000 (estimated
interest earned by the
County for its accounts)

Funding Source

Interest earned will pay for these
services

Contract Term: Five years, with five, one-year options-to-renew**Review Committee Date:** Does not apply to revenue generating contracts**Contract Measure:** None**Local Preference:** Yes**Living Wage:** No

User Access Program (UAP): The User Access Program will not be included as this is a revenue generating contract.

Method of Award: Award will be made to up to five selected proposers; one for each of the five account groups/sub-groups. Proposers can propose for any or all of the groups/sub-groups. Recommendations for award will be made for each group/sub-group based on the order of priority. Proposers may be recommended for award for additional groups/sub-groups only in the instance there is no other proposer under consideration for the particular group or sub-group.

Item 8.8**Requisition Number:** RQGS0700040**Contract Number:** 5380**Title:** **Mobile Original Equipment Manufacturer (OEM) Parts and Services for Heavy Duty Equipment, Pre-qualification of Vendors**

Description: To establish a contract through an open, competitive **Invitation to Bid** to create a pool of vendors who will be able to supply parts and repairs for 221 different and distinct manufacturer's brands of equipment and supplies operated by various County agencies. Covered within this contract are OEM replacement parts and services for all County-owned medium and heavy duty mobile equipment inclusive of construction, trash and garbage collection and disposal, as well as equipment operated by various County departments.

| <u>Department:</u> | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|---------------------------|------------------------------------|------------------------------------|
| Aviation | \$ 122,000 | Operating Revenue |
| Fire | \$ 2,025,000 | Fire District Fund |
| GSA | \$14,155,000 | General Fund and Service Charges |
| Transit | \$ 663,460 | Operating Revenue and Surtax |
| Police | \$ 20,553 | General Fund |
| Park and Recreation | \$ 100,000 | General Fund and Operating Revenue |
| Public Works | \$ 45,000 | General Fund |
| Seaport | \$ 73,333 | Operating Revenue |
| Water and Sewer | \$ 1,504,274 | Operating Revenue |
| Total: | \$18,708,620 | |

Contract Term: One year, with six, one-year options-to-renew**Review Committee Date:** April 11, 2007; Item #6-10**Contract Measure:** Small Business Enterprise Bid Preference**Local Preference:** Yes**Living Wage:** No

User Access Program (UAP): This contract will include the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.

Method of Award: **Groups A thru C:** Award to the three responsive, responsible bidders who offer the highest discount off manufacturer's list price and the three responsive, responsible bidders who offer the lowest labor rate on an item-by-item basis for all items.

Group D: Award to the three responsive, responsible bidders who offer the highest discount off after market list price and the three responsive, responsible bidders who offer the lowest labor rate on an item-by-item basis for all items.

Item 8.9

Requisition Number: RQGS0700041

Contract Number: 5387

Title: **Dealer Original Equipment Manufacturer (OEM) Parts and Services, Pre-qualification of Vendors**

Description: To establish a contract through an open, competitive **Invitation to Bid** to create a pool of pre-qualified vendors who will supply OEM dealership repair, warranty and parts to the County's light automotive fleet when needs are identified by County departments.

| <u>Departments:</u> | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|----------------------------|------------------------------------|------------------------------------|
| Aviation | \$ 207,125 | Operating Revenue |
| Fire | \$ 10,000 | Fire District Fund |
| GSA | \$3,688,864 | General Fund and Service Charges |
| Transit | \$ 140,000 | Operating Revenue and Surtax |
| Park and Recreation | \$ 350,000 | General Fund and Operating Revenue |
| Public Works | \$ 1,500 | General Fund |
| Water and Sewer | \$ 190,000 | Operating Revenue |
| Total: | \$4,587,489 | |

Contract Term: One year, with five, one-year options-to-renew

Review Committee Date: April 18, 2007; Item #6-03

Contract Measure: Small Business Enterprise Bid Preference

Local Preference: Yes

Living Wage: No

User Access Program (UAP): This contract will include the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.

Method of Award: Award to all responsive, responsible dealership bidders who meet the qualification requirements outlined in the solicitation, will be included in the pool of pre-qualified vendors. Additional vendors that meet the solicitation requirements may be added to the pool at any time during the contract term.

Item 8.10**Requisition Number:** RQPM0700112**Contract Number:** To be assigned**Title:** **Passenger Loading Bridges Furnish and Installation, Pre-qualification of Vendors****Description:** To establish a contract through an open, competitive **Invitation to Bid** to create a pool of pre-qualified vendors who will be invited to quote when needs are identified by the Aviation Department for the purchase and installation of passenger loading bridges at Miami International Airport.

| <u>Department:</u> | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|--------------------|-----------------------------|-----------------------|
| Aviation | \$4,000,000 | Operating Revenue |

Contract Term: One year, with four, one-year options-to-renew**Review Committee Date:** April 18, 2007; Item #6-05**Contract Measure:** Small Business Enterprise Bid Preference**Local Preference:** Yes**Living Wage:** No**User Access Program (UAP):** This contract will include the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.**Method of Award:** Award to all responsive and responsible bidders who meet the qualification requirements outlined in the solicitation, will be included in the pool of pre-qualified vendors. Additional vendors that meet the solicitation requirements may be added to the pool at any time during the contract term.

SD

Item 8.11**Requisition Number:** RQPM0700135**Contract Number:** To be assigned**Title:** **Petroleum Products, Pre-qualification of Vendors**

Description: To establish a contract through an open, competitive **Invitation to Bid** to create a pool of pre-qualified vendors who will be invited to quote for subsequent spot market purchases of various petroleum products and lubricants for several County departments.

| <u>Departments:</u> | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|----------------------------|------------------------------------|------------------------------------|
| Aviation | \$ 50,000 | Operating Revenue |
| Fire | \$ 85,000 | Fire District Fund |
| GSA | \$ 459,000 | General and Internal Service Fund |
| Transit | \$ 517,500 | Operating Revenue and Surtax |
| Police | \$ 12,000 | General Fund |
| Park and Recreation | \$ 80,000 | General Fund and Operating Revenue |
| Public Works | \$ 41,500 | General Fund |
| Seaport | \$ 5,000 | Operating Revenue |
| Solid Waste | \$ 30,000 | Operating Revenue |
| Water and Sewer | <u>\$2,200,000</u> | Operating Revenue |
| Total: | \$3,480,000 | |

Contract Term: Five years, with no options-to-renew**Review Committee Date:** April 18, 2007; Item #6-11**Contract Measure:** The Small Business Enterprise bid preference.**Local Preference:** Yes**Living Wage:** No

User Access Program (UAP): This contract will include the User Access Program (UAP). The 2% discount will be collected on all purchases.

Method of Award: Award to all responsive and responsible bidders who meet the qualification requirements outlined in the solicitation, will be included in the pool of pre-qualified vendors. Additional vendors that meet the solicitation requirements may be added to the pool at any time during the contract term.

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Item 8.12

Requisition Number: RQMT0600038

Contract Number: To be assigned

Title: **Functional Assessment for Americans with Disabilities Act (ADA) Paratransit Eligibility**

Description: The County is seeking proposals through an open, competitive **Request for Proposals** process to provide assessment services of persons to determine eligibility to use ADA paratransit.

| <u>Department:</u> | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|---------------------------|------------------------------------|------------------------------|
| Transit | \$1,000,000 | Operating Revenue and Surtax |

Contract Term: Three years, with three, one-year options-to-renew

Review Committee Date: November 15, 2006; Item #6-06

Contract Measure: Small Business Enterprise Selection Factor

Local Preference: Yes

Living Wage: No

User Access Program (UAP): This contract will include the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.

Method of Award: Award to the highest ranked proposer

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Item 8.13**Requisition Number:** RQPM0700137**Contract Number:** To be assigned**Title:** **Marine Services and Equipment Rental, Pre-qualification of Vendors****Description:** To establish a contract through an open, competitive **Invitation to Bid** to create a pool of pre-qualified vendors who will be invited to quote when needs are identified by County departments to purchase repair services for marine installations and the rental of equipment and crews.

| <u>Departments:</u> | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|----------------------------|------------------------------------|------------------------------------|
| DERM | \$ 350,000 | Proprietary Revenue |
| Park and Recreation | \$ 300,000 | General Fund and Operating Revenue |
| Seaport | \$10,000,000 | Operating Revenue |
| Water and Sewer | \$ 125,000 | Operating Revenue |
| Unallocated | <u>\$ 325,000</u> | Various |
| Total: | \$11,100,000 | |

Contract Term: Five years, with no options-to-renew**Review Committee Date:** April 4, 2007; Item #6-06**Contract Measure:** Small Business Enterprise (SBE) bid preference**Local Preference:** Yes**Living Wage:** Yes**User Access Program (UAP):** This contract will include the User Access Program (UAP). The 2% discount will be collected on all purchases.**Method of Award:** Award to all responsive and responsible bidders who meet the qualification requirements outlined in the solicitation, will be included in the pool of pre-qualified vendors. Additional vendors that meet the solicitation requirements may be added to the pool at any time during the contract term.

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Item 8.14**Requisition Number:** RQPM07000132**Bid Number** To be assigned**Title:** **Rental of Golf Carts, Personnel Carts and Turf Vehicles****Description:** To establish a contract through an open, competitive **Invitation to Bid** for the rental of golf carts, personnel carts and turf vehicles.

| <u>Departments:</u> | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|---------------------|-----------------------------|------------------------------------|
| Park and Recreation | \$2,600,000 | General Fund and Operating Revenue |
| Transit | \$ 15,000 | Operating Revenue |
| Vizcaya | <u>\$ 24,000</u> | Proprietary Revenue |
| Total: | \$2,639,000 | |

Contract Term: Three years, with no option-to-renew**Review Committee Date:** March 21, 2007; Item #6-02**Contract Measure:** Small Business Enterprise Bid Preference**Local Preference:** Yes**Living Wage:** No**User Access Program (UAP):** This contract will include the User Access Program (UAP) provision. The 2% program discount will be collected on all purchases.**Method of Award:** Award to the responsive, responsible bidder on an item-by-item basis who submits the lowest price for the items being awarded

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Item 8.15**Requisition Number:** RQPM0700060**Contract Number** To be assigned**Title:** **Audio Visual Equipment and Supplies, Purchase and/or Installation, Pre-qualification of Vendors**

Description: To establish a contract through an open, competitive **Invitation to Bid** to create a pool of pre-qualified vendors who will be invited to quote when needs are identified by County departments to supply and/or install audio visual equipment and supplies. This includes video and audio surveillance systems, microfilm cameras and accessories, cameras, televisions and VCRs.

| <u>Departments:</u> | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|--------------------------------|------------------------------------|----------------------------------------|
| Aviation | \$ 610,000 | Operating Revenue |
| Community Action Agency | \$ 25,000 | Federal Revenue |
| Community and Econ Dev | \$ 17,500 | General Fund |
| Corrections and Rehabilitation | \$ 487,429 | General Fund |
| Communications | \$ 150,000 | General Fund |
| DERM | \$ 150,000 | Proprietary Revenue |
| Employee Relations | \$ 50,000 | General Fund |
| Fire | \$ 150,000 | Fire District Revenue |
| GSA | \$ 46,875 | General Fund and Service Charges |
| Housing | \$ 75,000 | Federal Revenue |
| Human Services | \$ 59,839 | General Fund and Federal/State Revenue |
| Inspector General | \$ 25,000 | General Fund |
| Medical Examiner | \$ 512,500 | General Fund |
| Metro-Miami Action Plan | \$ 3,750 | General Fund |
| Transit | \$ 165,000 | Operating Revenue and Surtax |
| Property Appraisal | \$ 7,500 | General Fund |
| Procurement Management | \$ 15,000 | General Fund |
| Police | \$ 900,000 | General Fund |
| Park and Recreation | \$ 102,500 | General Fund and Operating Revenue |
| Public Works | \$ 95,000 | General Fund |
| Seaport | \$ 25,000 | Operating Revenue |
| Vizcaya | \$ 175,000 | Proprietary Revenue |
| Water and Sewer | \$ 125,000 | Operating Revenue |
| Total: | \$3,972,893 | |

Contract Term: Five years, with five, one-year options-to-renew**Review Committee Date:** December 6, 2006; Item #6-04**Contract Measure:** Small Business Enterprise Bid Preference**Local Preference:** Yes**Living Wage:** No

SS

**User Access Program
(UAP):**

This contract will include the User Access Program (UAP) provision. The 2% program discount will be collected on all purchases.

Method of Award:

Award to all responsive, responsible bidders who meet the qualification requirements outlined in the solicitation, will be included in the pool of pre-qualified vendors. Additional vendors that meet the solicitation requirements may be added to the pool at any time during the contract term.

56

Item 8.16**Requisition Number:** RQPM0700139**Contract Number:** To be assigned**Title:** **Original Equipment Manufacturer (OEM) Replacement Parts and Service for Metrorail and Metromover Systems, Pre-qualification of Vendors****Description:** To establish a contract through an open, competitive **Invitation to Bid** to create a pool of pre-qualified vendors who will be invited to quote when needs are identified by County departments for the purchase of OEM replacement parts and service for Miami-Dade Transit (MDT) Metrorail and Metromover systems.

| <u>Departments:</u> | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|---------------------|-----------------------------|------------------------------|
| Transit | \$22,641,200 | Operating Revenue and Surtax |
| Water and Sewer | \$ 50,000 | Operating Revenue |
| Total: | \$22,691,200 | |

Contract Term: Two years, with three, one-year options-to-renew**Review Committee Date:** March 28, 2007; Item #6-01**Contract Measure:** The Small Business Enterprise bid preference.**Local Preference:** Yes**Living Wage:** No**User Access Program (UAP):** This contract will include the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.**Method of Award:** Award to all responsive, responsible bidders who meet the qualification requirements outlined in the solicitation, will be included in the pool of pre-qualified vendors. Additional vendors that meet the solicitation requirements may be added to the pool at any time during the contract term.

Item 8.17

Requisition Number: RQAV0700023

Contract Number: To be assigned

Title: **Conventional Baggage Systems Maintenance and Services**

Description: To establish a contract through an open, competitive **Invitation to Bid** to purchase maintenance, services and parts for the baggage system at Miami International Airport (MIA) for the Aviation Department.

| <u>Department:</u> | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|---------------------------|------------------------------------|------------------------------|
| Aviation | \$1,700,000 | Operating Revenue |

Contract Term: One year, with four, one-year options-to-renew

Review Committee Date: April 25, 2007; Item #6-03

Contract Measure: Small Business Enterprise Bid Preference

Local Preference: Yes

Living Wage: Yes

User Access Program (UAP): The User Access Program will not be included to the funding source.

Method of Award: Award to the responsive, responsible bidder who submits the lowest aggregate price for all items.

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Item 8.18**Requisition Number:** RQPM0700166**Contract Number:** To be assigned**Title:** **Traffic Control Sign Fabrication, Aluminum Sign Blanks, Break-Away Galvanized Signs and Base Posts, Pre-qualification of Vendors****Description:** To establish a contract through an open, competitive **Invitation to Bid** to create a pool of pre-qualified vendors who will be invited to quote when needs are identified by County departments for the purchase of traffic control sign fabrication and aluminum sign blanks and break-away galvanized signs and base posts.

| <u>Departments:</u> | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|----------------------------|------------------------------------|-----------------------------------------|
| Aviation | \$ 60,000 | Operating Revenue |
| Housing | \$ 25,000 | Federal Revenue |
| Transit | \$ 110,000 | Operating Revenue and Surtax |
| Park and Recreation | \$ 100,000 | General Fund and Operating Revenue |
| Public Works | \$1,211,500 | General Fund and Surtax |
| Seaport | \$ 30,000 | Operating Revenue |
| Solid Waste | \$ 40,000 | Operating revenue |
| Unallocated | <u>\$1,500,000</u> | Various (to be allocated to departments |
| Total: | \$3,076,500 | in the event of a declared emergency) |

Contract Term: Five years, with five, one-year options-to-renew**Review Committee Date:** April 25, 2007; Item #6-07**Contract Measure:** Small Business Enterprise Bid Preference**Local Preference:** Yes**Living Wage:** No**User Access Program (UAP):** This contract will include the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.**Method of Award:** Award to all responsive and responsible bidders who meet the qualification requirements outlined in the solicitation, will be included in the pool of pre-qualified vendors. Additional vendors that meet the solicitation requirements may be added to the pool at any time during the contract term.

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Item 8.19**Requisition Number:** RQPM0700163**Contract Number:** To be assigned**Title:** **Air Conditioning and Refrigeration Parts and Supplies, Pre-qualification of Vendors****Description:** To establish a contract through an open, competitive **Invitation to Bid** to create a pool of pre-qualified vendors who will be invited to quote when needs are identified by County departments for the purchase of air conditioning and refrigeration parts and supplies.

| Departments: | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|--------------------------------|------------------------------------|------------------------------------|
| Aviation | \$1,900,000 | Operating Revenue |
| Community Action Agency | \$ 20,000 | Federal Revenue |
| Corrections and Rehabilitation | \$ 550,000 | General Fund |
| Fire Rescue | \$ 300,000 | Fire District Fund |
| GSA | \$1,293,000 | General and Internal Service Fund |
| Housing | \$ 550,000 | Federal Revenue |
| Library | \$ 140,000 | Library Operations |
| Transit | \$1,000,000 | Operating Revenue and Surtax |
| Police | \$ 150,000 | General Fund |
| Park and Recreation | \$ 550,000 | General Fund and Operating Revenue |
| Seaport | \$1,750,000 | Operating Revenue |
| Vizcaya | \$ 8,000 | Proprietary Revenue |
| Water and Sewer | <u>\$1,500,000</u> | Operating Revenue |
| Total: | \$9,711,000 | |

Contract Term: Five years, with five, one-year options-to-review**Review Committee Date:** April 25, 2007; Item #6-09**Contract Measure:** Small Business Enterprise Bid Preference**Local Preference:** Yes**Living Wage:** No**User Access Program (UAP):** The contract includes the User Access Program provision. The 2% program discount will be collected on all purchases.**Method of Award:** Award to all responsive and responsible bidders who meet the qualification requirements outlined in the solicitation, will be included in the pool of pre-qualified vendors. Additional vendors that meet the solicitation requirements may be added to the pool at any time during the contract term.

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Item 8.20**Requisition Number:** RQPM0700164**Contract Number:** To be assigned**Title:** **Pumps, Drives and Motors: Units, Parts, Supplies, and Repairs, Pre-qualification of Vendors****Description:** To establish a contract through an open, competitive **Invitation to Bid** to create a pool of pre-qualified vendors who will be invited to quote when needs are identified by County departments for the purchase of units, parts, supplies, and repairs for pumps, drives and motors.

| <u>Departments:</u> | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|----------------------------|------------------------------------|------------------------------------|
| Aviation | \$ 1,000,000 | Operating Revenue |
| DERM | \$ 250,000 | Proprietary Fund |
| GSA | \$ 800,000 | General and Internal Service Fund |
| Housing | \$ 175,000 | Federal Revenue |
| Transit | \$ 7,500,000 | Operating Revenue and Surtax |
| Police | \$ 25,000 | General Fund |
| Park and Recreation | \$ 1,250,000 | General Fund and Operating Revenue |
| Public Works | \$ 200,000 | General Fund |
| Seaport | \$ 200,000 | Operating Revenue |
| Solid Waste | \$ 400,000 | Operating Revenue |
| Vizcaya | \$ 25,000 | Proprietary Revenue |
| Water and Sewer | <u>\$40,000,000</u> | Operating Revenue |
| Total: | \$51,825,000 | |

Contract Term: Five years, with five, one-year options-to-renew**Review Committee Date:** April 25, 2007; Item #6-10**Contract Measure:** Small Business Enterprise Bid Preference**Local Preference:** Yes**Living Wage:** No**User Access Program (UAP):** This contract will include the User Access Program provision. The 2% program discount will be collected on all purchases.**Method of Award:** Award to all responsive and responsible bidders who meet the qualification requirements outlined in the solicitation, will be included in the pool of pre-qualified vendors. Additional vendors that meet the solicitation requirements may be added to the pool at any time during the contract term.

C/L

Item 8.21**Requisition Number:** RQPM0700165**Contract Number:** To be assigned**Title:** **Pipe and Fittings, Prestressed Concrete Cylinder and Other Types, Pre-qualification of Vendors****Description:** To establish a contract through an open, competitive **Invitation to Bid** to create a pool of pre-qualified vendors who will be invited to quote when needs are identified by Miami-Dade Water and Sewer Department for the purchase of prestressed concrete cylinder pipe and fittings.**Department:**
Water and Sewer**Estimated Allocation**
\$3,000,000**Funding Source**
Operating Revenue**Contract Term:** Three years, with three, one-year options-to-renew**Review Committee Date:** April 25, 2007; Item #6-11**Contract Measure:** Small Business Enterprise Bid Preference**Local Preference:** Yes**Living Wage:** No**User Access Program (UAP):** This contract will include the User Access Program (UAP) provision. The 2% program discount will be collected on all purchases.**Method of Award:** Award to all responsive, responsible bidders who meet the qualification requirements outlined in the solicitation, will be included in the pool of pre-qualified vendors. Additional vendors that meet the solicitation requirements may be added to the pool at any time during the contract term.

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Item 8.22

Requisition Number: RQMT0700029

Contract Number: To be assigned

Title: **Heating, Ventilating and Air Conditioning (HVAC) Systems on Metrorail and Metromover, Replacement and Overhaul**

Description: To establish a contract through a **Request for Proposals** for the replacement of HVAC systems on 17 Metromover vehicles and the overhaul of the HVAC systems on 136 Metrorail vehicles.

| <u>Department:</u> | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|---------------------------|------------------------------------|------------------------------|
| Transit | \$6,500,000 | Surtax |

Contract Term: Thirty-two months, which includes a one-year warranty period for overhauled systems

Review Committee Date: March 7, 2007; Item #6-05

Contract Measure: Small Business Enterprise Selection Factor

Local Preference: Yes

Living Wage: No

User Access Program (UAP): This contract will include the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.

Method of Award: Award to the highest ranked proposer.

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Item 8.23

Requisition Number: To be assigned

Contract Number: To be assigned

Title: **Paper, Fine Registered Mill Brand**

Description: To establish a contract through an open, competitive **Invitation to Bid** to create a pool of pre-qualified vendors who will invited to quote on an as-needed basis for the purchase of fine registered mill brand paper, private brands, recovered fiber content paper (printed/xerographic) and related products for General Services Administration.

| <u>Department:</u> | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|---------------------------|------------------------------------|-----------------------------------|
| GSA | \$2,200,000 | General and Internal Service Fund |

Contract Term: One year, with four, one-year options-to-renew

Review Committee Date: April 25, 2007; Item #6-02

Contract Measure: Small Business Enterprise Bid Preference

Local Preference: Yes

Living Wage: No

User Access Program (UAP): This contract will include the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.

Method of Award: Award to all responsive, responsible bidders who meet the qualification requirements outlined in the solicitation, will be included in the pool of pre-qualified vendors. Additional vendors that meet the solicitation requirements may be added to the pool at any time during the contract term.

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Item 8.24**Requisition Number:** RQPM0700167**Contract Number:** To be assigned**Title:** **Carpet, Purchase and Installation**

Description: To establish a contract through an open, competitive **Invitation to Bid** for the purchase and installation of carpet and related flooring materials for various County departments. The purchase of carpet and flooring materials will be directly from carpet manufacturers; whereas, the installation services will be performed by local vendors.

| <u>Departments:</u> | <u>Estimated Allocation</u> | <u>Funding Source</u> |
|--------------------------------|-----------------------------|-----------------------------------------|
| Aviation | \$3,215,200 | Operating Revenue |
| Community Action Agency | \$ 6,900 | Federal Revenue |
| Corrections and Rehabilitation | \$ 900 | General |
| Fire | \$ 17,100 | Fire District Fund |
| GSA | \$1,000,000 | General Fund and Service Charges |
| Human Services | \$ 3,750 | General Fund, and Federal/State Revenue |
| Housing | \$ 26,900 | Federal Revenue |
| Transit | \$ 26,800 | Operating Revenue |
| Police | \$ 50,000 | General Fund |
| Park and Recreation | \$ 62,300 | General Fund and Operating Revenue |
| Seaport | \$ 308,000 | Operating Revenue |
| Water and Sewer | \$ 36,200 | Operating Revenue |
| Total: | \$4,754,050 | |

Contract Term: One year, with four, one-year options-to-renew**Review Committee Date:** April 25, 2007; Item #6-06**Contract Measure:** Small Business Enterprise Bid Preference**Local Preference:** Yes**Living Wage:** No

User Access Program (UAP): This contract will include the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.

Method of Award: Award to multiple responsive and responsible carpet manufacturers who submit prices on all their products for **Group 1**; and to two responsive and responsible lowest priced vendors per manufacturer in the aggregate.